United Nations ST/AI/189/Add.21/Amend.1

Secretariat

23 January 2008

# Administrative instruction

## Regulations for the control and limitation of documentation

## Amendment to Addendum 21

## Use of the United Nations emblem on documents and publications

1. Pursuant to section 4.2 of Secretary-General's bulletin ST/SGB/1997/1, the Under-Secretary-General for Management amends as follows administrative instruction ST/AI/189/Add.21, entitled "Regulations for the control and limitation of documentation — Addendum — Use of the United Nations emblem on documents and publications".

2. Section V and paragraph 25 are replaced by the following text:

> V. Use of the United Nations emblem in documents and publications of bodies outside the United Nations system
>
> 25. When the United Nations participates in organizing a conference or meeting convened by an outside body or when the United Nations jointly publishes[1] a publication with an outside body/bodies, the emblem may be used, in combination with the name "United Nations", if the emblems of other participating bodies are so used on the documents of the conference or meeting or on the publication jointly published with the outside body/bodies.

3. The present instruction shall enter into force on 1 February 2008.

(*Signed*) Alicia **Bárcena**
Under-Secretary-General for Management

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[1] The term "jointly publishes" is used to mean any of the following: (1) joint financing of the publication costs, (2) joint responsibility for the preparation of the text (either co-written or resulting from contributions from all the parties), or (3) the United Nations provides the text and the publisher(s) provide(s) printing, promotion and distribution in their respective markets. The United Nations shall hold all copyrights in such joint publications and this shall be expressly stated in a written contract to be signed by all the relevant parties. In addition, the term "jointly publishes" in the context of this Administrative Instruction shall be distinct and separate from the definition of the term "joint publication", as defined in section III of Administrative Instruction ST/AI/189/Add.2 of 15 September 1971, entitled "Regulations for the control and limitation of documentation — Addendum — Covers and title-pages of publications".

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